

**Theatre Company of Saugus - Cast Contract**  
***The Marvelous Wonderettes***  
**Due at audition or first rehearsal. Keep a copy for reference.**

1. Anyone who accepts a role in the production, who is not already a member (or who has not already renewed for 2020) is **required to become a member** of the Theatre Company of Saugus for 2019-2020. Fill out the Membership Application and submit it with a check or cash. \$25 for adults.
2. All cast members are required to pay a **\$35 show fee**, including TCS members. This helps to defray the costs associated with producing a show, including royalties, salaries, venue rental, costumes, set, etc. There are **incentives**:
  - a. If you sell Ads or Well-Wishes for the program worth \$25 or more, you get back \$10.
  - b. **If you sell 10 tickets by November 30**, then you get back \$10.
3. We will provide you with the script and vocal score. These must be returned to us by the start of the final performance. You are required to pay a **\$20 script deposit fee to Larry Segel**, which will be returned to you after we get back your materials. If by check – **please make out to Theatre Company of Saugus**.
4. **All fees are due by your third scheduled rehearsal**. If you have a hardship, speak to the stage manager or producers before this deadline.
5. T-shirts are available to be ordered: \$16 for S thru XXL. There needs to be at least 5 ordered to place the order. Circle the size below if you would like one.
6. All cast members will be **required to put-in a minimum of 4 hours** towards Set Load-In, Set Construction, and/or Scenic Painting.
7. All cast members are **required to participate in the Strike** following the final performance. You will be given specific jobs, but do not plan on leaving until the entire strike is completed, which makes it an easier experience for everyone.
8. Cast members will have the opportunity to benefit the production by **selling advertisements or well-wishes** for the program. The **deadline is April 10**. If you sell at least \$25 worth of program ads by the deadline, you get a \$10 refund on your show fee. Donations of gift cards from businesses can be substituted for ads.
9. Each cast member must **write a Bio** to appear in the program. Your bio and a digital headshot (can be casual and does not need to be professionally done) must be submitted **by Monday, February 10 to shaw.eventprograms@gmail.com**
10. Each cast member is requested to **sell tickets** to the show. If at least 10 tickets credited to you are paid for **by March 31**, you get a \$10 refund on your show fee.
11. All cast members will be **required to supply some basic costume pieces** such as shoes, undergarments, and other personal items on their own.
12. Cast and staff members will receive a publicity kit. You will receive **Posters and Handouts to post in local stores and hand distribute**. Like and Follow the TCS FB page. Then we can tag you in posts about the show. If your FB name is different than your regular name, please let us know.
13. You agree to allow **photographs** taken of you to be used for publicity purposes, or display in the program or venue. Our photographers and photo editors will ensure quality.
14. Once the rehearsal schedule is determined, **actors are expected to be present and prompt for all rehearsal dates for which they are scheduled**, unless excused by the director and/or stage manager.
15. You should be **prepared to rehearse off-book by the date designated by the director**. Plan to study your lines and lyrics accordingly.
16. Cast members are asked to participate in any fundraisers and publicity events for the show. Fundraisers may include gatherings with friends at restaurants. There could be preview performances of portions of the show. Not all cast members may be required, but make the dates available on your calendar when they are known.
17. All required paperwork and checks should be submitted to one of the Producers. **Do not give to another party unless directed to do so**. Mark the purpose of the payment on the check. Checks should be made out to Theatre Company of Saugus. When submitting cash, attach a note with your name and the purpose of the payment. Make sure you get a receipt.

Print Name \_\_\_\_\_ Signed \_\_\_\_\_

Guardian Signature (if under 18) \_\_\_\_\_

Are you interested in a t-shirt? YES NO If yes: t-shirt size (circle one): YES YM YL YXL S M L XL XXL

**Theatre Company of Saugus: Information Sheet Regarding Auditions for  
*The Marvelous Wonderettes***

We welcome you to the Theatre Company of Saugus and thank you for auditioning for our productions. We ask that you fill out the accompanying Audition Form, Conflict Calendar, and Cast Contract. Turn it in at your audition so that we have your contact information and scheduling conflicts. Please read and keep this information sheet, as it contains important information.

➤ **Production Staff:**

- Producers: Amanda Allen, Larry Segel, and Deirdre A. L. Shaw
- Director: Annabeth Lucas
- Music Director: Peter Kagstrom
- Choreographer: Victoria Isotti
- Stage Manager: Betsy Mourdant
- Costume Designer: TBD
  - If you know anyone who may be interested, please contact TCS directly.
- TCS email: [TCSaugus@gmail.com](mailto:TCSaugus@gmail.com)
- TCS phone: 781-816-7019

➤ **Rehearsal Location:** American Legion Post 210 / 44 Taylor Street / Saugus, MA 01906

➤ **Rehearsal Dates: TENTATIVE REHEARSAL SCHEDULE.** Three days per week including a Sunday afternoon or evening and most likely a Tuesday and Thursday evening starting at 6:30PM or 7:00PM. This may be adjusted depending on any conflicts. On the conflict calendar, **mark all conflicts that you have on any days**, and turn it in during your audition. The actors' conflicts will be taken into consideration for rehearsal scheduling of specific scenes. Please be prompt and ready to rehearse.

➤ **First Rehearsal:** Week of March 1 – but not that Sunday.

➤ **Performance Dates:** April 24, 25, and 26 and May 1, 2, and 3, 2020.

➤ **Curtain Times:** Friday and Saturdays at 8:00PM and Sundays at 2:00PM.

➤ **Obligations. Please sign the Cast Contract.** Keep a copy for your Reference.

1. Membership.
2. Show Fee
3. Script Fee
4. Must work on Set Load-In, Construction, Painting.
5. Must participate in Strike
6. Selling program ads
7. Write Bio
8. Sell tickets
9. Costumes
10. Publicity
11. Photography
12. Rehearsal schedule
13. Fundraisers and publicity events

➤ **Callbacks:** You will receive a call or email after the auditions, if you are called back. You could still be cast if not called back.

➤ You should be available to attend the **Call-back audition, on Wednesday, January 15 at 7:00PM.**

➤ **Casting:** You will receive a call or email. Please respond to confirm.

➤ **First rehearsal.** If you are cast, the first rehearsal for each play will be a read-through and initial discussion among the director and actors regarding the characters and the play.

*Theatre Company of Saugus – Audition Form*  
*The Marvelous Wonderettes*

Please attach a resume and photo, if available. Fill out this form completely. On the calendar, mark **any and all conflicts or potential conflicts**. Hand this and the calendar in to the director or producer. Keep the information sheet.

Name:									
Address:									
City:		State:		Zip:					
Phones:	Day:	-	-	Evening:	-	-	Cell:	-	-
Email address:				Age range:					

Role(s) auditioning for, with preference:

Cindy Lou Female – 18-35 (plays 18 and 28) Mezzo-Soprano	Betty Jean Female – 18-35 (plays 18 and 28) Alto
Missy Female – 18-35 (plays 18 and 28) Soprano	Suzy Female – 18-35 (plays 18 and 28) Mezzo-Alto

Acting Experience, or attach resume. (Use additional sheets if necessary):

Date	Show title	Role	With what group

What is your vocal range or part?	
Would you accept any role for which you are cast?	
Are there any roles you will not accept?	
Are you a current or former TCS paid member?	
How did you hear about auditions?	

If cast or not, would you be interested in working on the production in any of these areas?

Refreshments	Advertising/PR	Costumes	Set Construction
Makeup/Hair	Lighting/Sound	Ticket Sales/Admin.	General Business
Properties	Design	Stage management	Set crew

Performances are April 24-26 and May 1-3, 2020. There could be preview performances of portions of the show on other dates. Attendance is also required at the set building sessions in April, strike on May 3 <sup>rd</sup> , and during production week beginning on April 19 <sup>th</sup> . Attendance during rehearsals is required, unless prior agreement is made with the stage manager and directors. List <b>all</b> conflicts on the calendar and turn it in when you are done.
Paid membership and show fee are required if you are cast. See attached information sheet for details. Please sign the cast contract. If you have any questions, please ask!

Name: \_\_\_\_\_

*The Marvelous Wonderettes Conflict Calendar*  
**Mark ALL dates when you have a conflict.** If a portion of the day, indicate this.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>FEB 23</b>	24	25	26	27	28	29
<b>MAR 1</b>	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	<b>APR 1</b>	2	3	4
5	6	7	8  <b>PASSOVER BEGINS PM</b>	9	10	11 Set Load- In/Build 10AM to 4PM  We are looking at the option of moving this to the week prior.

12 Set Load- In/Build 10AM to 4PM  EASTER SUNDAY  We are looking at the option of moving this to the week prior.	13	14	15	16	17	18
19 Sitz Probe and TECH	20 Tech/Dress	21 Tech/Dress	22 Tech/Dress	23 Final Dress	24 Performance 8PM	25 Performance 8PM
26 Performance 2PM	27	28	29	30 Possible Brush Up	1 Performance 8PM	2 Performance 8PM
3 Performance 2PM  STRIKE after 4PM	4	5	6	7	8	9

Rehearsals are slated for three days a week – Sun and most likely Tue and Thu.

Set Load-In/Build on Sat, April 11 and Sun, Apr 12 – As noted – we are looking at the possibility of moving it the week earlier due to April 12 being Easter Sunday.

We'll know more the week of Auditions.

Tech Week starts Sun, April 19.

Performances:       Fri, Apr 24 at 8PM  
                               Sat, Apr 25 at 8PM  
                               Sun, Apr 26 at 2PM  
                               Fri, May 1 at 8PM  
                               Sat, May 2 at 8PM  
                               Sun, May 3 at 2PM

Strike on Sun, May 3